



**ROCKFORD**  
CAREER COLLEGE

**Catalog Supplement**

# Administration

**Effective: 6/04/2024**

Mike O'Herron  
Campus Director

Vatistas Vatistas  
Director of Financial Aid

Patricia Delhotal  
Director of Student Services

Danielle Harriott  
Academic Dean and Vice President  
/ ADA Coordinator

Jessica Olmstead  
Assistant Director of Financial Aid

Ashley Tidwell  
Registrar

Julie Spencer / Sharitta Owens /  
Kristen Albright  
Assistant Directors of Admissions  
Melissa Ridgeway-Hagerman  
Vice President of Career Services,  
Community Outreach, and Alumni  
Affairs

Lori Van Liere  
Corporate Librarian

For education related questions, please see any member of the education team labeled below as a "Program Chair" or "Lead Instructor".

## Faculty

Name	Job Title	Subject Area	Credentials
Belcastro, Anthony	Instructor	Surgical Technology	B.S., Southern Illinois University
Bowen, Zorita	Program Chair	Surgical Technology	B.A., City College
Butler, Antoine	Instructor	HVAC	
Fligge, Angela	Lead Instructor	Dental Assisting	
Gopalaseshan, Sangeetha	Program Chair	Diagnostic Medical Sonography	M.S., University of Madras
Green, Cailyn	Lead Instructor	Addiction Counseling	Ph.D., Walden University; M.S., Sage Graduate School; B.A., Western New England University
Haynes, Angella	Instructor	Surgical Technology	A.A.S., Rock Valley College
Haloukas, Daniel	Lead Instructor	Business Administration	D.B.A., Walden University; M.B.A., University of New Haven; B.A., Manhattanville College
Little, Janet	Lead Instructor	Medical Office Billing and Coding, Healthcare Administration	M.A., B.B.A., University of Phoenix
Linehan, Danya	Lead Instructor	Animal Welfare Administration	D.V.M., The Ohio State University; B.S., University of New Hampshire
Lundvall, Crystal	Program Chair	Practical Nursing	M.S.N., Walden University; B.S.N., Graceland College
Mackey, OL	Lead Instructor	Welding	Diploma, Rockford Career College
McGuire, Barb	Instructor	Practical Nursing	B.S.N., Rockford University
Mottonen, Michelle	Instructor	Veterinary Technician	A.A.S., Rockford Career College
Niemi, Magdalen	Instructor	Practical Nursing	B.S.N., Northern Illinois University
Parson, Annette	Academic Dean - Online	Online Programs	M.B.A., Heidelberg University; B.S.B.A., Bowling Green State University; Certificate, Stautzenberger College
Ralston, Brandon	Lead Instructor	HVAC	
Ray, Emily	Instructor	Practical Nursing	M.S.N., Saint Anthony College of Nursing
Rice-McCray, Veronica	Lead Instructor	Human Resource Administration	M.B.A., M.A.Ed., University of Findlay; B.A., Bowling Green State University
Robinson, Brandon	Instructor	Welding	
Salmen, John	Instructor	Veterinary Technician	Ed.D., Argosy University; D.V.M., B.S., B.S., University of Illinois

<b>Name</b>	<b>Job Title</b>	<b>Subject Area</b>	<b>Credentials</b>
Satterwhite, Lisa	Extern Coordinator / Instructor	Medical Assistant	B.S., American Intercontinental University; A.A.S., Robert Morris University
Schofield, Robin	Clinical Coordinator / Instructor	Diagnostic Medical Sonography	B.A., Northern Illinois University
Schuman, Greg	Lead Instructor	Construction Administration	M.B.A., Western Governors University; B.S.B.A., Everest College
Soni, Mital	Instructor	Diagnostic Medical Sonography	B.A., Drake University
Sweet, Laura	Program Chair / Veterinarian	Veterinary Technician	D.V.M., Michigan State University; B.A., Franklin Pierce University
Symbol, Courtney	Extern Coordinator	Veterinary Technician	A.A.S., Vet Tech Institute at Fox College
Tatum, Juanita	Instructor	Electrical Technician	
Templeton, Sara	Instructor	Practical Nursing	M.S.N., Western Governor's University
VanStone, Jeff	Instructor	Veterinary Technician	A.A.S., Rockford Career College
Warda, Todd	Lead Instructor	Electrical Technician	B.S., Northern Illinois University
Wells, Vicki	Instructor	Practical Nursing	M.S.N., Herzing University
Woods, Ebony	Instructor	Medical Assistant	A.A.S., Rockford Career College
York, Anthony	Instructor	Electrical Technician	
Young, Deanna	Lead Instructor	Medical Assistant	A.A.S., Rockford Career College

# Academic Calendar

**Effective: 06/20/2024**

## Program Start Dates

Rockford Career College schedules four or five quarters in a calendar year that meets for approximately 10 weeks. The College also schedules ten modules for some programs where students are required to take two classes at one time and each module meets for five weeks.

Rockford Career College observes Constitution and Citizenship Day on September 17th of each year to commemorate the September 17, 1787 signing of the United States Constitution. If September 17th falls on a Saturday, Sunday, or holiday, the College will celebrate Constitution Day during the preceding or following week.

2024	
Start	End
12/4/23	1/21/24
1/22/24	2/25/24
2/26/24	3/31/24
4/1/24	5/5/24
5/6/24	6/9/24
6/10/24	7/14/24
7/15/24	8/18/24
8/19/24	9/22/24
9/30/24	11/03/24
11/4/24	12/8/24
12/9/24	1/26/25

2025	
Start	End
1/27/25	3/2/25
3/3/25	4/6/25
4/7/25	5/11/25
5/19/25	6/22/25
6/23/25	7/27/25
7/28/25	8/31/25
9/8/25	10/12/25
10/13/25	11/16/25
11/17/25	12/21/25

## Holidays and PN Make-Up Days

For the Practical Nursing program only, course make-up days are required. These make-up days are identified below.

2024	
Holiday	Make-Up Day
Martin Luther King Jr. Day January 15, 2024	January 19, 2024 (alternate January 20, 2024)
President's Day February 19, 2024	February 21, 2024 (alternate February 22, 2024)
Spring Break March 29, 2024	March 22, 2024 (alternate March 23, 2024)
Memorial Day May 27, 2024	May 31, 2024 (alternate June 1, 2024)
Independence Day July 4, 2024	June 28, 2024 (alternate June 29, 2024)
Labor Day September 2, 2024	September 6, 2024 (alternate September 7, 2024)
Fall Break September 23-29, 2024	None required
Thanksgiving Break November 28 – December 1, 2024	November 22, 2024 (alternate November 23, 2024)
Winter Break December 23, 2024 – January 5, 2025	No classes

2025	
Holiday	Make-Up Day
Martin Luther King Jr. Day January 20, 2025	January 24, 2025 (alternate January 25, 2025)
President's Day February 17, 2025	February 21, 2025 (alternate February 22, 2025)
Good Friday April 18, 2025	None required
Spring Break May 12-18, 2024	None required
Memorial Day May 26, 2025	May 30, 2025 (alternate May 31, 2025)
Independence Day July 4, 2025	None required
Labor Day / Fall Break September 1 – 7, 2025	None required
Thanksgiving November 27 – 30, 2025	December 5, 2025 (alternate December 6, 2025)
Winter Break December 22, 2025 – January 4, 2026	No classes

## Tuition and Fees: Effective 06/27/2024

<b>DIPLOMA PROGRAMS</b>						
Program	Credits	Length (in months)	Estimated Fees	Estimated Books	Estimated First Term Costs	Estimated Tuition Costs*
<b>Accounting/Payroll Clerk</b> (Online Only)	53	9	\$2,350	\$1,100	\$6,666	\$15,500
<b>Animal Welfare Administration</b> (Online Only)	61	9	\$2,350	\$600	\$5,756	\$19,425
<b>Business Administration</b> (Online Only)	53	8	\$2,350	\$600	\$6,279	\$21,525
<b>Cannabis Dispensary Administration</b> (Online Only)	53	8	\$1,800	\$830	\$5,568	\$16,750
<b>Dental Assistant</b>	60	10	\$2,575	\$500	\$5,525	\$18,900
<b>Early Childhood Education</b> (Online Only)	50	7	\$1,800	\$489	\$5,796	\$14,000
<b>Electrical Technician</b>	64	10	\$2,350	\$500	\$7,038	\$24,150
<b>Heating, Ventilation, Air Conditioning and Refrigeration</b>	64	10	\$2,350	\$800	\$7,388	\$24,150
<b>Human Resource Administration</b> (Online Only)	61	10	\$2,350	\$800	\$5,300	\$16,800
<b>Medical Assistant</b>	60	10	\$2,575	\$800	\$6,088	\$19,950
<b>Medical Office Billing &amp; Coding</b> (Online Only)	60	10	\$2,575	\$1,050	\$6,600	\$21,000
<b>Office Addiction Counseling and Social Advocacy</b> (Online Only)	57	9	\$2,350	\$500	\$5,656	\$16,000
<b>Paralegal</b> (Online Only)	60	10	\$2,575	\$800	\$6,744	\$22,575
<b>Practical Nursing</b>	79	14	\$3,675	\$1,503	\$7,261	\$31,547
<b>Veterinary Assistant and Grooming</b> (Online Only)	53	12	\$2,900	\$601	\$4,901	\$15,000
<b>Welding</b>	64	10	\$2,350	\$500	\$6,938	\$24,150
<b>ASSOCIATE DEGREE PROGRAMS</b>						
Program	Credits	Length (in months)	Estimated Fees	Estimated Books	Estimated First Term Costs	Estimated Tuition Costs*
<b>Animal Welfare Business Administration</b> (Online Only)	110	7	\$1,800	\$800	\$5,125	\$12,075
<b>Business Administration</b> (Online Only)	102	7	\$1,800	\$800	\$6,700	\$16,800
<b>Construction Administration</b> (Online Only)	109.5	7	\$1,800	\$500	\$5,833	\$15,100
<b>Diagnostic Medical Sonography</b>	112	19	\$4,775	\$2,659	\$7,622	\$35,700
<b>Healthcare Administration</b> (Online Only)	109	7	\$1,800	\$800	\$6,700	\$16,800
<b>Paralegal</b> (Online Only)	109	7	\$1,800	\$600	\$6,500	\$16,800
<b>Surgical Technology</b>	102	18	\$4,775	\$625	\$3,944	\$24,150
<b>Veterinary Technician</b>	114.5	24	\$6,675	\$1,504	\$4,950	\$31,500

\*Based on current term rate. Tuition and fee rates are subject to change for future terms.

Fees include a \$200 Administrative Fee, a \$150 Academic Success Fee, and a \$200 Technology Fee for each and every 10-week term, and a \$150 Graduation Fee. A one-time \$225 Fee is applied to programs with an externship or clinical component. All programs require a \$25 non-refundable application fee, effective 6/27/2024.

Course repeat fee: \$400 per failing course.

Reentry fee: \$150

Students are billed each quarter based on the number of credit hours in which they are enrolled for the quarter and the cost per credit hour for their program. Full time students must take a minimum of twelve (12) quarter credit hours or a maximum of nineteen (19) quarter credit hours per term. Although Rockford Career College encourages all students to attend full time occasionally students may attend part-time. If a student is attending part-time, financial aid will be adjusted based on actual hours attended.

## Other Costs

Proficiency Fee	<i>Cash / Check / Credit Card</i>	\$60
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